

4460-3819

MAY 1960

MEMORANDUM FOR: Chief, Support Staff
WH Division

THROUGH : Special Support Assistant to the Deputy Director
(Support)

SUBJECT : SF Position [REDACTED]

25X1A

REFERENCES : a. Memo dtd 15 Jan 60 to Compt fr C/WH Support, same
subject
b. Memo undtd to Compt fr SSA-DD/S, same subject

25X1A

25X1A

1. The proposal to establish an SF position in [REDACTED] is welcomed by this Office since such a position occupied by an experienced Finance Officer will provide Class A accounting coverage at this large Class B Station and will permit the logical expansion of the South American [REDACTED] At the present time, this Office location by temporary visits of the [REDACTED].

25X1A6a

2. Since the position and ceiling will be furnished by the WH Division, this Office will endeavor to work out the necessary average grade points with Salary and Wage Division, Office of Personnel.

R. R. SAUNDERS
Comptroller

Attachments

RIJ:epr

Distribution:

O&I - Addressee

1 - SSA-DD/S

—1-Signer

060	20	2-4-81	1006194
ORIG CTRP	-	38	01
ORIG CLASS	5	TYPE	5
JUST	22	REV CLASS	5
MAY REV		2011	ACTRY: RR 15-2

SENDER WILL CHECK CL		IFICATION TOP AND BOTTOM	
	UNCLASSIFIED	CONFIDENTIAL	SECRET
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS		INITIALS
1	Mr. Saenger		
2			
3			
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ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	
Remarks:			
<p>I called ██████████ to get an interpretation of his memo. The interpretation is:</p> <ul style="list-style-type: none"> 1 - WH would provide slot 2 - SF Career Board would provide the 3 points (difference between our average grade and the GS12 being requested) 3 - That since this is new job, it would be appropriate for us to request ██████████ 			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PH		DATE	
		1/26/60	
UNCLASSIFIED	CONFIDENTIAL	SECRET	

FORM NO. 237 Replaces Form 30-4
1 APR 55 which may be used.

U. S. GOVERNMENT PRINTING OFFICE: 1955 - O-342531

(40)

25X1A9a

MEMORANDUM FOR: Comptroller

SUBJECT: SF, GS-12 Position for [REDACTED] Station

25X1A6a

REFERENCE: Memo for Comptroller fr C/WH dtd 18 Jan 60,
same subject.

25X1A6a

1. Referenced memorandum (attached) is not intended to be the action document by which the proposed GS-12 position at [REDACTED] would be officially established. Rather, the WH Division is seeking your concurrence in the establishing of the position and that when established the SF Career Service would be looked to to provide qualified candidates.

25X1A6a

2. On the above basis, please signify your concurrence in the establishment of the position bearing an SF service designation. The WH Division will then proceed, within the Clandestine Services, to obtain the necessary approvals for the position. Thereafter, the WH Division will deal directly with you respecting the nomination of candidates for the job.

A9a

Special Support Assistant/DDS

Attachment:
reference

~~SECRET~~

460-3238

Approved For Release 2001/04/10 : CIA-RDP80-01240A000200070022-0

18 January 1960

MEMORANDUM FOR: Comptroller

VIA: SSA/DDS

SUBJECT: SF, GS-12 Position for [REDACTED] Station

25X1A6a

1. The support, and particularly the finance activities of the [REDACTED] 25X1A6a Station have been steadily increasing over the past several years.

About one year ago the Division contemplated requesting the assignment of a qualified finance officer to the station and conversion from Class B to Class

A. At that time [REDACTED] concurrence for an increase [REDACTED] suspended until completion of tour of the Administrative Assistant. Her tour will expire on 27 May 1960 and it is our desire that she be replaced by a qualified finance officer.

2. Specifically, our recommendations are:

(a) The present GS-9, Administrative Assistant (D Career Service) position be eliminated.

(b) A new SF position, GS-12, Administrative Officer be established. (The same position now provided for [REDACTED] 25X1A6a Stations.)

(c) The Comptroller nominate qualified candidates to fill the new position.

3. Early action on our recommendations is desired as all personnel of the station are [REDACTED] which will require 3-4 months for processing. It is desired that there be about two weeks overlap between the new officer and the present incumbent.

25X1A9a

[REDACTED]
Chief, WH Support

~~SECRET~~

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